

El Segundo Golf Club
Treasurer Responsibilities

- In coordination with the Secretary, maintain current membership list
- Develop a committee to create a budget for the upcoming fiscal year and present to the Board
- Receive payments for new members, membership renewals, tournaments, annual dinners, etc.
- Make payments as requested (with receipt required), such as for Annual Dinner, tournaments and prizes, etc.
- Report account activity and balance at ESGC Board Meetings
- Develop a committee to audit following each fiscal year and report results to the Board
- Adhere to any requirements for maintaining non-profit status